



**CENTRAL CAROLINA TECHNICAL COLLEGE  
AREA COMMISSION MEETING**

President's Conference Room  
Main Campus

**5:30 P.M.**

**July 18, 2024**

**AGENDA**

- I. CALL TO ORDER**  
Paul Napper, Chairman
- II. INVOCATION**
- III. APPROVAL OF MINUTES**
  - A. May 16, 2024 Area Commission Meeting Minutes
- IV. APPROVAL OF CONSENT AGENDA**
  - A. Reports and Recommendations
    - 1. Institutional Advancement Report**  
Misty Hatfield, Vice President for Institutional Advancement
    - 2. Academic Affairs Report**  
Jason Tisdell, Vice President for Academic Affairs
      - a) Policy Revision, Directive 6.11 Faculty Teaching Workload and Overload Compensation
    - 3. Student Affairs Report**  
Lisa Bracken, Vice President for Student Affairs
      - a) Policy Revision, Directive 6.43 Graduation
    - 4. Business Affairs**
      - a) New Directive, Directive 4.43 Security Awareness Training
      - b) New Directive, Directive 4.45 Change Management
      - c) Policy Revision, Directive 2.14 Purchasing
      - d) Policy Revision, Directive 4.03 Payment of Student Fees
      - e) Policy Revision, Directive 5.09 Grievance Procedures
      - f) Policy Revision, Directive 5.17 Performance Appraisal EPMS
      - g) Policy Revision, Directive 5.18 Performance Appraisal FPMS
      - h) Policy Revision, Directive 5.20 Fair Labor Standard Act – Overtime Requirements
      - i) Policy Revision, Directive 5.29 Nepotism
      - j) Policy Revision, Directive 5.30 Personnel Files
      - k) Policy Revision, Directive 5.32 Reduction in Force
      - l) Policy Revision, Directive 5.34 Solicitation and Distribution
      - m) Policy Revision, Directive 5.42 Ethics Requirements for Employees and Public Officials
- V. FINANCE UPDATE**  
Beth Young, Vice President for Business Affairs
  - A. Preliminary Financial Statement as of 06/30/24
  - B. Cash and Investments as of 06/30/24
  - C. FY25 Capital Projects Budget
  - D. FY25 Operational Budget Amendment #1
  - E. Capital Budget Update
  - F. Broad Street Property Update
- VI. COLLEGE REPORT**  
Kevin Pollock, President
- VII. CHAIRMAN'S REPORT**  
Paul Napper, Chairman
  - A. Commissioners' Self Evaluation
- VIII. EXECUTIVE SESSION**
- IX. OTHER MATTERS**
- X. ADJOURNMENT**