

TITLE	COLLEGE PROJECT PROPOSALS TO CENTRAL CAROLINA TECHNICAL COLLEGE FOUNDATION	NUMBER
		7.15
AUTHORITY	CENTRAL CAROLINA TECHNICAL COLLEGE	DATE
		12/02/2020
OFFICE OF RESPONSIBILITY	INSTITUTIONAL ADVANCEMENT & EXTERNAL RELATIONS	SIGNATURE
		<i>Jerry J. Booth</i>

I. POLICY

It is the policy of Central Carolina Technical College to request from the Central Carolina Technical College Foundation, Inc., support for College projects which contribute to the attainment of institutional priorities but which cannot be supported through the normal funding channels.

II. PROCEDURES

Proposals for Foundation funds to be used for College projects will be submitted to the Foundation Office using the College Project Proposal form. (Attachment 1)

All proposals will be reviewed by the Foundation Executive/Finance Committee for approval or, as appropriate, referred to the full Board for approval.

Notification of action taken by the Foundation Executive/Finance Committee or Board will be provided by the Foundation Director to those submitting the proposal.

**College Project Proposal
to Central Carolina Technical College Foundation**

Proposal submitted by: _____ **Phone** _____

Date _____

Project title _____

Amount Requested: _____ **Project Budget:** _____

Please provide a brief description of the following:

1. Detailed project budget
2. Purpose of the proposed project
3. Project benefits
4. Project outcomes
5. Is the project aligned with departmental and college goals?

All requests will be reviewed and decided on based upon the Foundation's mission.

Signature of person(s) submitting request

Date

Printed name of person(s) submitting request

Signature of Department Chair or Supervisor

Date

Printed name of Department Chair or Supervisor

Signature of Supervising Vice President

Date

Printed name of Supervising Vice President

Signature of President

Date

Printed name of President

Foundation Action: _____

Signature of Foundation Director

Date

College Request Form for Foundation Support
Revised December 2019