



**Central Carolina Technical College
Area Commission Meeting Minutes**

President's Conference Room
Main Campus

5:30 p.m.

July 17, 2025

MEMBERS PRESENT:

Paul Napper, Chairman
Christopher Lee, Vice Chairman
Abram Ludd
Willie Mae Muldrow
Robbie Powers (*virtual*)
Ray Reich
David Sanders (*virtual*)
Thoyd Warren

COLLEGE STAFF:

Jason Tisdell, Interim President
Cheryl Allen-Lint, Vice President for Business Affairs
Misty Hatfield, Vice President for Institutional Advancement
Diana Reardon, Administrative Assistant to the President

MEMBERS ABSENT:

Bobby Anderson, Secretary
Meagan Kuhlman
André McBride

The meeting was held in accordance with the *Freedom of Information Act, Chapter 4, Title 30, Code of Laws of South Carolina.*

1. CALL TO ORDER AND WELCOME – Paul Napper

Upon the establishment of a quorum, Chairman Napper welcomed everyone and called the July 17, 2025, Central Carolina Technical College (CCTC) Area Commission meeting to order at 5:30 p.m.

2. INVOCATION

Ms. Muldrow delivered the invocation.

3. APPROVAL OF MINUTES – Paul Napper

Chairman Napper entertained a motion to **approve** the minutes of the May 15, 2025 Area Commission meeting as submitted. A **motion** was made by Mr. Reich and **seconded** by Ms. Muldrow. There was no further discussion. The minutes were **unanimously approved**.

Chairman Napper entertained a motion to **approve** the minutes of the June 4, 2025 Special Called Area Commission meeting as submitted. A **motion** was made by Mr. Lee and **seconded** by Mr. Warren. There was no further discussion. The minutes were **unanimously approved**.

4. APPROVAL OF CONSENT AGENDA – Paul Napper

4. A. REPORTS AND RECOMMENDATIONS

Chairman Napper entertained a motion to approve, object, or remove for discussion, any of the following items in the Consent Agenda:

- 4. A. 1. Institutional Advancement Report
- 4. A. 2. Academic Affairs Report
- 4. A. 3. Student Affairs Report
 - a) New Directive, Directive 6.60 Campus Hazing Prevention
- 4. A. 4. Business Affairs
 - a) New Directive, Directive 4.02 Law Enforcement Request

Chairman Napper entertained a motion to **approve** the Consent Agenda as submitted. A **motion** was made by Mr. Reich and **seconded** by Ms. Muldrow. There was no further discussion. The consent agenda was **unanimously approved**.

5. FINANCE UPDATE – Cheryl Allen-Lint

5. A. FINANCIAL STATEMENT AS OF 6/30/2025

Ms. Allen-Lint referenced the Financial Statement as of 6/30/2025 which was provided in the materials booklet. She reported that her office is currently working on finalizing the year-end financial statement. She stated that total revenue is \$28,298,474, representing an increase of approximately \$1.6 million compared to the previous year. The tuition revenue percentage remained unchanged, while revenue from continuing education increased due to additional course offerings. Regarding expenditures, total expenses increased by \$115,000, representing an overall increase of approximately 0.4%. However, the budget is still showing a 4% decline based on last year's budget. The salary and benefits budget percentage remained consistent. Expenditures on supplies decreased by approximately \$18,000 compared to the prior year. Remission and exemption expenses decreased by approximately \$276,000, primarily due to the availability of SC Wins Scholarship funding.

5. B. CASH AND INVESTMENTS AS OF 6/30/2025

Ms. Allen-Lint referenced the Cash Balances as of 6/30/2025 which was provided in the materials booklet. Ms. Allen-Lint noted that as of June 30th, the balance was \$17,978,606 compared to last year's amount of \$16,951,290 which is an increase of approximately 6%.

5. C. BUDGET RECOMMENDATION FOR FY26 – AMENDMENT #2

Ms. Allen-Lint stated that the college is requesting a tuition rate increase effective for Spring 2026 registration. Spring registration is scheduled to begin at the end of September 2025. She noted that the State Board for Technical and Comprehensive Education (SBTCE) met in June 2025 and approved tuition increases aligned with the Higher Education Price Index (HEPI), which is 3.4% for the upcoming period. Previously, the SBTCE had imposed a maximum allowable tuition increase of 2%, which has since been lifted. A 2% tuition increase was approved by the Area Commission at its June 4, 2025 meeting. The college is now requesting an additional 1.4% increase, bringing the total tuition adjustment to 3.4%, to be implemented beginning in Spring 2026. This additional increase is projected to generate approximately \$126,530 in additional tuition revenue. The proposed new base rates are as follows: In-county from \$198 to \$201; Out-county from \$232 to \$235; and Out-state from \$338 to \$342.

Chairman Napper entertained a motion to **approve** the increase in tuition Spring 2026 as presented. A **motion** was made by Mr. Warren and **seconded** by Mr. Reich. The affirmative vote was unanimous.

5. D. FY26 BUDGET AMENDMENT #2

Ms. Allen-Lint referenced the budget amendment document which was provided in the materials booklet. She noted that the amendment reflects the additional \$126,530 in revenue resulting from the Spring tuition increase, as well as a \$70,000 reduction in appropriations from Clarendon County. On the expenditure side, communication services increased by \$50,000 due to enhanced bandwidth needs at both the Health Sciences Center and the Kershaw campus. Additionally, the contingency line item increased by \$6,530, bringing the total increase in expenses to \$56,530.

Chairman Napper entertained a motion to **approve** the FY26 Budget Amendment #2 as presented. A **motion** was made by Mr. Lee and **seconded** by Mr. Warren. The affirmative vote was unanimous.

Ms. Allen-Lint also provided a brief update on the Academic and Facilities Master Plan. A rendering from Greenberg Farrell Architects was shared with commission members, which included a proposed layout for the Main Campus site. Greenberg Farrell Architects are scheduled to attend the September Area Commission meeting to deliver a full presentation.

6. MARKETING & RECRUITMENT UPDATE – Misty Hatfield

Ms. Hatfield delivered a presentation outlining the college's current recruitment and marketing strategies. In the recruitment segment, she highlighted the recruitment staff, their core responsibilities, annual events, and other related activities.

In the marketing portion, Ms. Hatfield presented the department's strategic goals, emphasizing both external and internal campaigns, program and event promotion, recent and ongoing initiatives, and marketing performance data. She noted that both the Marketing and Recruitment departments are collaborating closely on strategies to increase student enrollment. Mr. Reich inquired about the percentage of the budget allocated to marketing and suggested that it would be beneficial to compare this figure with those of other technical colleges. Ms. Hatfield responded that she would follow up on the matter.

Ms. Hatfield concluded by providing information on the Academic and Student Services Ribbon Cutting and Dedication Ceremony, scheduled for Tuesday, August 5th at 11 a.m.

7. COLLEGE REPORT – Jason Tisdell

Mr. Tisdell reported that the summer semester is coming to a close and the fall semester will begin on August 18th.

Mr. Tisdell invited commission members to attend the upcoming pinning ceremonies scheduled for August 7th at Patriot Hall. The Allied Health Pinning ceremony will be held at 3 p.m. and the ADN Pinning ceremony will be held at 6 p.m.

8. CHAIRMAN'S REPORT – Paul Napper

Chairman Napper provided a brief update on the presidential search process. He received a binder from the SC Technical College System's Human Resources office containing 60 applications for review.

The initial screening committee, comprised of Chairman Napper, Rachel Gainey, and Walt Tobin, plans to meet on August 22nd to review the applications and narrow the pool down to approximately 12 candidates for virtual interviews.

Following the virtual interviews, the committee will select three to four finalists to be interviewed by the full Commission during the third week of August.

9. EXECUTIVE SESSION

There was no need for an executive session.

10. OTHER MATTERS – Paul Napper

There were no other matters to discuss.

11. ADJOURNMENT – Paul Napper

There being no further business, Chairman Napper entertained a **motion, seconded** by Mr. Lee to adjourn the Central Carolina Technical College Area Commission meeting at 6:19 p.m.

Respectfully submitted,

Bobby Anderson, Secretary

Diana Reardon, Recording Secretary