

2023-2024 Dependent Verification Worksheet (V1, V5)

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called Verification. Federal law requires the CCTC Financial Aid Office to compare the information from your FAFSA with copies of your 2021 IRS Federal tax returns (and parents since you are considered dependent for federal aid purposes) or other financial aid documents. This process is required before awarding federal student aid.

- Bring this worksheet both completed and signed by you and at least one parent to the Financial Aid Office on your campus. *Attach any required documentation.*
- Bring a signed copy of your 2021 Federal income tax return. To request a copy of your 2021 Tax Return Transcript and/or W-2 Form(s), contact the Internal Revenue Services at IRS.GOV.
- The Financial Aid Office may ask you for additional information or documentation. If there are differences, your FAFSA information may be corrected by the Financial Aid Office.

A. Student Information

LAST NAME	FIRST NAME	M.I.	STUDENT ID#
ADDRESS (INCLUDE APT #)	CITY	STATE	ZIP CODE
DATE OF BIRTH	MYCCTC EMAIL ADDRESS		PHONE NUMBER

B. Family/Household Information

List the people in your parent(s) household. This includes:

- * **You**, the student
- * **Your parent(s)**, including *step-parent(s)*
- * **Your parents' other children or dependents** if your parents will provide more than half of the children's support from July 1, 2023, through June 30, 2024

Marital status options: **Never Married, Married/Remarried, Separated/Divorced, or Widowed**. Only list the college if the student in your household is enrolled at least half time. Note that parents cannot be considered as a student.

Full Name	Marital Status	DOB	Relationship	College
			SELF	CCTC

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

Documentation Required for....	STUDENT	PARENT
Earned income & filed taxes in 2021	2021 Tax Return/Tax Transcript from IRS	2021 Tax Return/Tax Transcript from IRS
Earned income, not required to file	2021 W-2 form(s)	2021 W-2 form(s) & Letter of Non-filing from the IRS
Did not earn any income in 2021	No documentation required	Letter of Non-filing from the IRS
Used the IRS Data Retrieval Tool in FAFSA	No documentation required	No documentation required

Note: If your parents' tax filing status was "Married Filing Separately", you must submit both parents tax returns/transcripts. If your parent became married after filing their 2021 taxes and before the date the FAFSA was signed, you must also submit their spouses 2021 tax information. If you or your parent had an amended tax return, we will also require a copy of the Amended Tax Return (1040X). If parents were married on or before December 31, 2021—tax filing status must reflect Married Filing Joint or Married Filing Separately on tax return/transcript. If parents were separated on or before December 31, 2021—valid documentation must be submitted to verify separation for amendment of taxes to not be required.

C. Income Information

Select one for each column.

Student	Parent(s)
<input type="checkbox"/> I used the IRS Data Retrieval Tool to transfer my 2021 income information into the FAFSA.	<input type="checkbox"/> I/We used the IRS Data Retrieval Tool to transfer my 2021 income information into the FAFSA.
<input type="checkbox"/> I did not use the IRS Data Retrieval Tool but I did file taxes. A copy of my 2021 Tax Return or IRS Tax Return Transcript is attached.	<input type="checkbox"/> I/We did not use the IRS Data Retrieval Tool but I/we did file taxes. A copy of the 2021 Tax Return or IRS Tax Return Transcript is attached.
<input type="checkbox"/> I earned income did not and was not require to file a 2021 Federal Income Tax Return. A copy of my W-2 forms are attached.	<input type="checkbox"/> I/we earned income but did not and was not require to file a 2021 Federal Income Tax Return. A copy of my/our W-2 forms and a Letter of Non-Filing from the IRS is attached.
<input type="checkbox"/> I did NOT earn income from work in 2021 and do not have a 2021 W-2 to provide.	<input type="checkbox"/> I/We did NOT earn income from work in 2021 and do not have a 2021 W-2 to provide. A Letter of Non-Filing from the IRS is attached.

D. Income Information for Non Tax-Fileers Only

If you and/or your parents were not required to file a 2021 U.S. Income Tax Return, list every employer below and any income received in 2021. W-2 forms must be attached, and parents must also attach a Letter of Non-Filing from the IRS.

Employer	Amount Earned in 2021	Student or Parent	W-2 Submitted? (Y/N)

E. Signature and Certification

Each person signing below certifies that all information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date below. **WARNING: If you purposely give false or misleading information you may be fined, sentenced to jail, or both.**

STUDENT SIGNATURE

DATE

PARENT SIGNATURE

DATE