



## Central Carolina Technical College Area Commission Meeting Minutes

President's Conference Room  
Main Campus

5:30 p.m.

January 15, 2026

### MEMBERS PRESENT:

Paul Napper, Chairman  
Christopher Lee, Vice Chairman  
Bobby Anderson, Secretary (*virtual*)  
Robert Kolb  
Meagan Kuhlman  
André McBride  
Robbie Powers  
Ray Reich  
David Sanders  
Thoyd Warren (*virtual*)

### COLLEGE STAFF:

Jennifer Wilbanks, President  
Cheryl Allen-Lint, Vice President for Business Affairs  
Lisa Bracken, Vice President for Student Affairs  
Misty Hatfield, Vice President for Institutional Advancement  
Trevon McClary, Chief Human Resources Officer  
Jason Tisdell, Vice President for Academic Affairs  
Diana Reardon, Administrative Coordinator President's Office

### MEMBERS ABSENT:

Abram Ludd

The meeting was held in accordance with the *Freedom of Information Act, Chapter 4, Title 30, Code of Laws of South Carolina.*

### 1. CALL TO ORDER AND WELCOME – Paul Napper

Upon the establishment of a quorum, Chairman Paul Napper welcomed everyone and called the January 15, 2026, Central Carolina Technical College (CCTC) Area Commission meeting to order at 5:32 p.m.

### 2. INVOCATION

Chairman Napper delivered the invocation.

### 3. APPROVAL OF MINUTES – Paul Napper

Chairman Napper entertained a motion to **approve** the minutes of the November 20, 2025 Area Commission meeting as submitted. A **motion** was made by Mr. Lee and **seconded** by Mr. Powers. There was no further discussion. The minutes were **unanimously approved**.

### 4. APPROVAL OF CONSENT AGENDA – Paul Napper

#### 4. A. REPORTS AND RECOMMENDATIONS

Chairman Napper entertained a motion to approve, object, or remove for discussion, any of the following items in the Consent Agenda:

- 4. A. 1. **President's Report**
- 4. A. 2. **Institutional Advancement Report**
  - a) **In the News**
- 4. A. 3. **Academic Affairs Report**
- 4. A. 4. **Student Affairs Report**
- 4. A. 5. **Human Resources Report**
  - a) **New Policy, Directive 5.07 Secondary Employment Outside State Government**
  - b) **Policy Revision, Directive 5.01 Employment Advertising, Interviewing and Selection**
  - c) **Policy Revision, Directive 5.16.01 Employee Social Media**
  - d) **Policy Revision, Directive 5.24 Telecommuting**

Chairman Napper entertained a motion to **approve** the Consent Agenda as submitted. A **motion** was made by Mr. Reich and **seconded** by Mr. Kolb. There was no further discussion. The consent agenda was **unanimously approved**.

## **5. FINANCE UPDATE – Cheryl Allen-Lint**

### **5. A. FINANCIAL STATEMENT AS OF 12/31/2025**

Ms. Allen-Lint referenced the Financial Statement as of 12/31/2025 which was provided in the materials booklet. She reported that credit tuition revenue increased by approximately 1%, while workforce development tuition decreased by 27.6%, primarily due to differences in registration timing compared to last year. She noted that workforce development is currently down one employee and has experienced a registration backlog but is working to catch up. County allocation revenue decreased by 1.6% due to timing of funds received. The college has now received all state appropriations. Auxiliary revenue is currently at approximately 72%, compared to 77% at this time last year.

Regarding expenditures, the college is at 44%, compared to 49% at this point last year. Supply costs decreased by 1.5%. Remission and exemptions are at approximately 57%, compared to 59% last year. Although the budget is lower this year, more SC Wins scholarship funding is being utilized in place of remission and exemptions (tuition waivers). Other operating expenses increased by 24.5% due to higher state insurance rates and travel costs. Purchase for resale, which is items sold in the campus store, decreased by 26.6%, primarily because Slingshot were received in January rather than December, when they are typically paid.

### **5. B. CASH AND INVESTMENTS AS OF 12/31/2025**

Ms. Allen-Lint referenced the Cash Balances as of 12/31/2025 which was provided in the materials booklet. Ms. Allen-Lint noted that as of December 31<sup>st</sup>, the balance was \$17,729,542 compared to last year's amount of \$21,096,330 which is a decrease of approximately 16%. She noted that the college doesn't receive a lot of cash in November and December. We should see an increase in revenue in February once we order federal funds.

## **6. REVIEW OF MISSION, VISION, VALUES AND STATEMENT OF ROLE & SCOPE**

Ms. Hatfield explained that, under SACSCOC Standards 2.1 and 4.2, the commission is responsible for ensuring that the college maintains a mission focused on teaching and learning and for reviewing that mission annually. The mission statement was last revised in 2019 and has been reaffirmed each year since that time. She noted that the mission statement also encompasses the college's vision, values and statement of role and scope. The South Carolina Technical College System (SCTCS) recently

conducted a review of all sixteen technical college websites to identify references to “diversity”, “equity” and “inclusion”. She pointed out that the word “diversity” appears only in our values statement. There was a recent push from the legislative delegation to remove that specific terminology from college documentation and websites. Following discussion, the commission agreed to collect additional information and will revisit the matter at the March meeting to decide whether revisions are necessary or whether the current mission statement can be reaffirmed without changes.

## **7. ENROLLMENT UPDATE – Lisa Bracken**

Ms. Bracken reported that Spring semester enrollment is currently up 5%, with registration remaining open through mid-March. She noted that this week is Add/Drop week, during which students may adjust their schedules. Roster verification will take place over the next two weeks, and students who have not attended classes will be dropped for non-attendance. Registration and advertising efforts for Spring minimester classes are ongoing. Final enrollment for the Fall semester ended at 2,791 representing a 1.2% decrease compared to the previous year. Ms. Bracken also shared and reviewed a list of recruitment events, organized by county. She highlighted Donuts for Counselors in recognition of Counselor Appreciation Week. In partnership with dual enrollment, recruiters will visit local school counselors during this time.

## **8. DIRECT REPORT’S UPDATE**

Ms. Bracken began by reporting that the college’s on-campus food pantry, the Student Nutritional Access Center (SNAC), is fully stocked due to the donations received from the food drive competition held in November and December. Ms. Bracken reported 3,716 items donated, which also includes \$1,100 in monetary donations.

Mr. McClary reported that Human Resources is working towards Mercer Study implementation that is effective February 1<sup>st</sup>. Approximately 40 employees will be receiving a pay increase as a result of the study.

Ms. Hatfield shared a positive email recently received from a student who completed the new TOL 100 Titan Up Online Learning course, developed as part of the college’s Quality Enhancement Plan (QEP) in conjunction with the SACSCOC accreditation process. The course is required for all students prior to enrolling in an online class. To date, 667 students have completed the course. Of those surveyed, 94% rated their experience as excellent or good, and 93% agreed that the course content was relevant and useful. Ms. Hatfield also reported on the formation of a college-wide Digital Accessibility Team as the college prepares to comply with the U.S. Department of Justice’s final rule under Title II of the ADA. This rule requires public institutions to ensure that web content, mobile applications, and other digital materials meet WCAG 2.1 Level AA standards by April 24, 2026. In addition, she highlighted a recent WLTX interview featuring the college’s mechatronics instructor and students, which showcased partnerships and apprenticeship opportunities with eVAC.

Mr. Tisdell reported that the college is exploring opportunities to expand its program offerings and is engaging with the community to identify workforce needs. Both short-term and long-term implementation options are being considered. He shared that the Titan Simulation Center at the Health Sciences Center (HSC) recently received accreditation. In addition, the college earned accreditation from the National Center for Construction Education and Research (NCCER). The Workforce Development team has been working diligently to fully implement the NCCER lab. The core program is expected to launch soon, with plans to expand into electrical and potentially construction and plumbing. Mr. Tisdell also noted that Bobby Tyner was recognized by HVAC Excellence, the program’s accrediting agency, as one of the top 25 HVAC instructors in the country.

## 9. COLLEGE REPORT – Jennifer Wilbanks

Dr. Wilbanks expressed her appreciation to Chairman Napper for hosting a Kershaw Legislative breakfast recently which allowed her to continue to meet members of the legislative delegation and community. She also thanked Vice Chairman Lee and Mr. Kolb for attending a lunch with Senator Jeff Zell and Representative Fawn Pedalino where they were able to discuss the college as well as this year's state funding.

Dr. Wilbanks distributed a flyer that included the college's 2026-2027 legislative funding requests broken down by priority level. She shared the governor's proposed budget focuses on roads, infrastructure, tax reforms and teacher salary increase. The South Carolina Technical College System (SCTCS) 2026-2027 legislative priorities include: \$38.1M for recurring funds, \$53M the Lottery Tuition Assistance Program (LTAP), \$95M for the SC Workforce Industry Needs Scholarship (SCWINS) funding, \$75M for non-recurring training equipment for high-skill high-demand jobs, and \$15M for readySC project funding. CCTC's specific funding request are prioritized and includes the following:

- Priority 1 – \$1.2M in recurring funds for program support and expansion: Dr. Wilbanks shared while this is a difficult ask to receive, a few technical colleges currently receive recurring funds for various needs. She shared the purpose would be to look at equitable pay for employees. Currently, pay rates for our classified positions are 15.8% lower compared to other tier two colleges and unclassified positions are around 2.7% lower. The college is also looking at starting new programs, which would also require the creation of new positions.
- Priority 2 – \$20M for the construction of a new Early College/Technical High School: The college currently has \$15M to start this project. Ms. Allen-Lint has submitted the paperwork to begin phase one. Any additional funds received will go to help support this project. Dr. Wilbanks would like to propose more of an early college concept versus a technical high school, giving students the opportunity to complete a college certificate or degree. The hope would be to serve all K-12 students in the county. Ms. Allen-Lint shared the property by the Advanced Manufacturing Technology Training Center (AMTTC) is still in the process of being transferred back to the college. Once we have the property back, we can continue discussions of what portion would be used for a technical high school/early college building and where to construct a building for the college to move additional programs to the AMTTC.
- Priority 3 – \$15M to construct a building beside the AMTTC. Dr. Wilbanks shared we would like to update our current welding space and expand upon it. This building would house welding, HVAC and potentially automotive. Dr. Wilbanks understands there were several conversations about potentially moving automotive to the Kershaw Campus, but we need to continue those conversations to ensure we have it in the right location to benefit our students and community.
- Priority 4 – \$10M to expand the Kershaw Campus and healthcare programs to support Kershaw, Sumter, Lee, and Clarendon counties: The college currently has \$25M for this project. The hope is to add new programs such as radiologic technician, ultrasound technology and possibly expand nursing.
- Priority 5 – \$4M to expand offerings with the Health Sciences programs in Sumter: Dr. Wilbanks mentioned we are looking into a physical therapist assistant program as well as expanding our pharmacy technician space. These funds would help with those projects.
- Priority 6 – \$8.5M to ensure the safety and security at the college by adding more efficient safety equipment.

- Priority 7 – \$18M to demolish building 100A and construct a new building at the Sumter Campus to update areas in computer technology, cybersecurity and Artificial Intelligence. The replacement building would add a conference center to support college and local needs.
- Priority 8 – \$2.8M to expand program offerings and service at the Lee Campus. The college has already received \$5M, but would need additional funding for this project. This would enable the college to partner with Lee County, expand our services and offerings, and have a more visible presence in Lee County.

Dr. Wilbanks shared the commission meeting dates for the remainder of 2026 and noted the March meeting has been moved up by one week.

Dr. Wilbanks added her door is always open and encouraged everyone to reach out at any time with questions or items they would like to discuss.

#### **10. CHAIRMAN'S REPORT – Paul Napper**

##### **A. Distribution of CCTC Area Commission Bylaws:**

Copies of the bylaws were provided to commission members for their annual review.

##### **B. Distribution of SC Ethics Commission Rules of Conduct:**

Copies of the SC Ethics Commission Rules of Conduct were provided to commission members for their annual review.

##### **C. 2026 Conflict of Interest Statements:**

Commission members were asked to review the conflict of interest statements and sign these for inclusion in the records. The completed and signed forms will be available in the President's Office.

#### **11. EXECUTIVE SESSION – Paul Napper**

There was no need for an executive session.

#### **12. OTHER MATTERS – Paul Napper**

There were no other matters to discuss.

#### **13. ADJOURNMENT – Paul Napper**

There being no further business, Chairman Napper entertained a **motion, seconded** by Mr. Lee to adjourn the Central Carolina Technical College Area Commission meeting at 6:27 p.m.

Respectfully submitted,

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Bobby Anderson, Secretary

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Diana Reardon, Recording Secretary