Non-Disclosure of Directory Information

In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), Central Carolina Technical College may release directory information without the written consent of an eligible student.

CCTC designates the student information below as directory information. This information is only released exercising extreme caution, so as not to cause harm to the student.

Directory Information

Name	Phone Number	Awards Received
Mailing Address	Dates of Enrollment	Degree/Diploma Awarded
Email Address	Program of Study	College-wide ID (CID)

Complete the information below if you DO NOT want your directory information released. This form expires at the end of the academic year (summer semester). You must complete this form each academic year you wish to have your directory information withheld.

Name (Please print): _____
Last Name First Name Middle Initial

College-wide ID (CID): _____

_____
Today's Date

FOR OFFICIAL USE ONLY- (Form must be turned in to the Student Records Office – Building M100 RM 24A)

☐ Student identity verified via photo ID ☐ Record marked "Confidential" by Student Records

Identity Verified by: _____
Faculty/Staff Member

Date Received in Student Records: _____ Processed by: _____
Student Records Staff

Revised 07/2018