

Central Carolina Technical College
Program Review and Program Evaluation Reports

Central Carolina Technical College periodically evaluates its programs and uses the results for making decisions and improvements related to the continuation, expansion, and vitality of the programs. All certificate, diploma, and associate degree programs are reviewed for effectiveness and vitality. The results of program reviews and the appropriate improvements made from resulting findings are published and are included as part of subsequent educational and fiscal planning. Academic program review consists of the following two processes:

- External evaluation of all certificate, diploma, and associate degree programs is conducted annually by CCTC and the State Board for Technical and Comprehensive Education (SBTCE) utilizing criteria outlined in SBTCE Policy Procedure 3-1-301.2. Each academic program is measured on three productivity standards: enrollment, program completion, and job placement. A program may be placed on probation or discontinued by the SBTCE for lack of performance in any one of these three standards. Department chairs/program managers proactively use the data generated to make course and program changes and improvements as needed. Program Evaluation Reports are located on the College website at <http://www.cctech.edu/about/> .
- A comprehensive internal review of each program and support services takes place on a five-year rotational basis. Program faculty members and the department chair or program manager perform these intensive self-assessment activities that are reviewed by the Academic Management Team. Included in the internal five-year process to review programs are the following criteria: enrollment history; retention rates; graduation rates; job placement rates; graduate satisfaction rates; adequacy of instructional resources and equipment/facilities used in the delivery of instruction; personnel needs; comparison to other similar programs; trend data; and curriculum content. A “Strengths, Weaknesses, Opportunities, and Threats” (SWOT) analysis is also conducted as part of this process. The program department chair presents assessment findings to the Academic Management Team and recommends appropriate changes to them for approval. Recommendations for fiscal expenditures are presented to the Vice President for Business Affairs through the College’s annual planning process. The types of recommendations may include expansion of faculty positions and technology upgrades in classrooms and/or laboratory facilities. Contact Ms. Ann Cooper, Vice President for Academic and Student Affairs for further information on the College Program Review Reports.