

# **CENTRAL CAROLINA**

## **TECHNICAL COLLEGE**

### **ACADEMIC APPEALS**

Central Carolina Technical College recognizes that a student's circumstances may change throughout the year. Students wishing to appeal their academic suspensions status due to extenuating circumstances are required to complete an Academic Appeals Form which may be obtained from the Center for Student Information or is available on-line. The Academic Appeals Committee will review the appeal and inform the student in writing of the Committee's final decision. **Appeals must be submitted to the Registrar before the first day of open registration.**

The appeal form must provide justification as to the reasons a waiver should be granted and should outline any extenuating circumstances that may have affected the student's academic progress. Acceptable extenuating circumstances for appealing academic suspension are:

- Hospitalization for extended period of time (doctor's verification must be attached to the appeal)
- Divorce/separation/family crisis causing extreme hardship (divorce decree, separation agreement or verifiable documents must be attached to the appeal)
- Death or serious illness in the immediate family causing extreme hardship (a verifiable document must be attached to the appeal).
- Other verifiable circumstances causing hardship and significantly contributing to poor academic performance (a verifiable document must be attached to the appeal)

A student returning from suspension re-enters the College on academic probation status. Good academic standing may be regained if the student's cumulative GPA is 2.0 or greater at the end of the first semester after readmission. If the cumulative GPA is below 2.0 but his or her current GPA is 2.0 or greater, the student will be allowed to continue on academic warning status. If both the cumulative and current GPA are below 2.0, the student will again be suspended for two semesters with no appeal.

A student who is permitted to return on academic probation is not automatically eligible for financial aid. Academic appeals are separate from financial aid appeals.



**\*PLEASE RETURN COMPLETED FORM TO THE REGISTRAR**