



## 2017-2018 Dependent Verification Worksheet

Your 2017-2018 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. Federal law requires the CCTC Financial Aid Office to compare the information from your FAFSA with copies of your 2015 IRS Federal tax return transcripts (and parents since you are considered dependent for federal aid purposes) or other financial aid documents. This process is required before awarding federal student aid.

- **Bring this worksheet both completed and signed by you and at least one parent to the Student Services Office on your campus. Attach any required documentation.**
- To request a copy of a **2015 Tax Return, Return Transcript or, W-2 Form(s)** contact the Internal Revenue Services at IRS.GOV or 1-800-829-3676 (*option 1, 3, & 1*) our fax number is 803-778-6696.
- If there are differences, your FAFSA information may need to be corrected by the Financial Aid Office.
- The financial aid office may ask for additional information.

**A. Student Information**

LAST NAME	FIRST NAME	M.I.	STUDENT ID#
ADDRESS (INCLUDE APT #)	CITY	STATE	ZIP CODE
DATE OF BIRTH	MYCCTC EMAIL ADDRESS		PHONE NUMBER

**B. Family Information**

- **List the people in your parent(s) household.**  
**Include:**
  - ✓ Student (self)
  - ✓ Parent(s) of student *including step-parent(s)*
  - ✓ Children and other dependents of parent(s). *Add child or dependent to this list only if **your parents** will provide more than half of their support from July 1, 2017 through June 30, 2018. Child or dependent does not have to live in your home.*

Marital status options: **Never Married, Married/Remarried, Separated/Divorced, or Widowed.** *Only list the college if student in your household is enrolled at least half time. Note that parents cannot be considered as a student.*

Full Name	Marital Status	Age	Relationship	College
			SELF	

**C. Income Information- Check one for each column**

Student	Parent(s)
<input type="radio"/> I used the IRS Data Retrieval Tool to transfer my 2015 income information at <a href="http://www.FAFSA.gov">www.FAFSA.gov</a>	<input type="radio"/> I/We used the IRS Data Retrieval Tool to transfer 2015 income information at <a href="http://www.FAFSA.gov">www.FAFSA.gov</a>
<input type="radio"/> I did not use the IRS Data Retrieval tool. A copy of my 2015 IRS Tax Return Transcript is attached.	<input type="radio"/> I/We did not use the IRS Data Retrieval Tool. A copy of our 2015 IRS Tax Return Transcript(s) are attached.
<input type="radio"/> I did not and was not required to file a 2015 Federal Income Tax Return. A copy of my 2015 W-2 forms is attached.	<input type="radio"/> I/We did not and were not required to file a 2015 Federal Income Tax return. A copy of my/our 2015 W-2 form is attached.

**D. Income Information for Non Tax-Fileers Only**

If you and/or your parents **were not required to file** a 2015 U.S. Income Tax Return, below list every employer even if the employer did not issue a W-2 and any income received in 2015. **A copy of you and/or parent(s) 2015 IRS W-2 Form(s) must be attached.**

Employer's Name	Student's 2015 Amount Earned	Parent(s) 2015 Amount Earned	W-2 Submitted (Y/N)
	\$	\$	
	\$	\$	
	\$	\$	

- If parents of student were **married** on or before December 31, 2015, 2015 IRS Tax Return Transcript must reflect Married Filing Joint or Married Filing Separately.
- If parents were **separated** on or before December 31, 2015, valid documentation must be submitted to verify separation for amendment of taxes to not be required.

**E. Signature and Certification**

Each person signing below certifies that all the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date. **Warning: If you purposely give false or misleading information, you may be fined and sentenced to jail or both.**

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PARENT SIGNATURE

\_\_\_\_\_  
DATE