



2017-2018

Financial Aid Satisfactory Academic Progress Appeal Form

Term	Deadline
Fall	August 17, 2017
Spring	January 16, 2018
Summer	May 16, 2018

A. Student Information:

LAST NAME FIRST NAME M.I. STUDENT ID#

ADDRESS (INCLUDE APT #) CITY STATE ZIP CODE

MYCCTC EMAIL ADDRESS PHONE NUMBER PROGRAM OF STUDY

B. Reason for Appeal:

Acceptable Reason(s) for Appeal (Please check appropriate box(es) below)

- Personal illness
 Family difficulties
 Other _____
 Death or serious illness of a family member
 Financial difficulties

C. Appeal Requirements:

All three of the following items MUST be submitted and complete, or the form will be returned back to the student UNPROCESSED.

- Graduation Plan or Student Progress Plan.** The plan must outline what courses remain in your current program of study, how many semesters are required and in what sequence the classes should be taken. If you need assistance, you may need to contact your advisor. Appeals without this plan will not be processed.
- A typed explanation of what prevented you from academic success, what documentation you plan to provide, and how your situation has improved.** Appeals without this typed explanation will not be processed.
- Appropriate documentation to support your reason(s) for appeal.** Circumstances for your appeal should be unforeseen and beyond your control. Appeals without documentation will not be processed.

D. Signature and Certification:

By signing below, I certify that the information submitted on and with this form is accurate and complete. If my appeal is approved, I agree to abide by the following stipulations of my submitted Graduation Plan for my financial aid to be renewed:

1. Pass 100% of attempted hours
2. Minimum semester GPA of 2.5
3. Take only classes in my program of study

STUDENT'S SIGNATURE

DATE

Return completed and signed forms to the Student Services office on your campus, mail, fax or email to:
 Central Carolina Technical College ■ Office of Financial Aid ■ 506 North Guignard Drive
 ■ Sumter, SC 29150 ■ Fax: 803.778.6696 ■ Phone: 803.778.7831 ■ Email: FinancialAid@cctech.edu

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 DOCUMENTS
 _____ TERM
 _____ INITIALS