

CENTRAL CAROLINA TECHNICAL COLLEGE
Student Records Office
ACADEMIC SUSPENSION APPEAL FORM

INSTRUCTIONS FOR ACADEMIC APPEAL

The Academic Suspension Appeal is different from the Financial Aid Suspension Appeal.

1. You must complete the semester before you can petition the Academic Appeals Committee for re-admission to the College.
2. You may obtain an Academic Appeal Form: a. on the reverse side of this page; b. from the Student Records Office, Building 100 Room 117; or from the College's website: http://www.cctech.edu/forms/Appeal_Academic.pdf
3. The Academic Appeal Form will not be considered complete until you provide documentation to support your Appeal for re-admission. Such documentation can include, but need not be limited to: a. support letters from individuals such as family members, medical professionals, instructors; b. medical documents such as medical bills or hospital discharge papers; c. obituaries; d. other relevant documents. **Please note: the members of the Academic Appeal Committee may request original copies of any support documents.**
4. Submit the completed Academic Appeal Form, with all supporting documentation firmly attached, to: The Student Records Office, Central Carolina Technical College, Building 100 Room 117, 506 North Guignard Drive, Sumter, South Carolina 29150. These materials must be submitted on or before the first day of open registration.
5. A student returning from suspension re-enters the college on academic probation status. Good academic standing may be regained if a student's cumulative GPA is 2.0 or greater at the end of the first semester after readmission. If the cumulative GPA is below 2.0 but his or her current GPA is 2.0 or greater, the student will be allowed to continue on academic warning status. If both the cumulative and current GPA are below 2.0, the student will again be suspended for two semesters with not appeal.
6. A student who is permitted to return on academic probation is not automatically eligible for financial aid.

