

<b>TITLE</b>	<b>TOBACCO FREE CAMPUS</b>	<b>NUMBER</b>
		<b>4.24</b>
<b>AUTHORITY</b>	<b>CENTRAL CAROLINA TECHNICAL COLLEGE</b>	<b>DATE</b>
		<b>September 17, 2015</b>
<b>OFFICE OF RESPONSIBILITY</b>	<b>VICE PRESIDENT FOR BUSINESS AFFAIRS</b>	<b>SIGNATURE</b>
		<i>Tim Harder</i>

**I. POLICY**

It is the policy of Central Carolina Technical College to prohibit the use of any tobacco product or e-cigarette on all College owned, operated, occupied, controlled or leased property. "College property" includes all buildings, facilities, and grounds whether or not signs are posted. This includes, but is not limited to: buildings, parking lots, sidewalks, and other outdoor passageways, green spaces and common areas, as well as College vehicles and personal vehicles while on College property.

The sale, sampling or advertisement of tobacco products is prohibited on any College campus.

This policy does not restrict or prohibit the lawful possession of tobacco products on College property.

**II. PROCEDURE**

**A. Definition**

"Tobacco products" include, but are not limited to, cigarettes (including clove, bidis, kreteks); cigars; cigarillos; pipes; chewing tobacco, snuff, or any other form of smokeless tobacco products or substitutions; electronic cigarettes, other vaping devices, or any other device intended to simulate smoked tobacco; water pipes (hookahs); and all other technologies or devices allowing for the ingestion, combustion, inhalation, or other use of tobacco. This does not apply to nicotine replacement therapy, which is designed to assist tobacco users to quit tobacco.

**B. Policy Coverage and Effective Date**

The effective date of this tobacco free campus policy is January 1, 2016. The provisions of this policy apply 24 hours a day, seven days a week to all students, faculty, staff, visitors, volunteers, contractors, and vendors.

### C. Tobacco Cessation Resources

The College will offer resources and support to assist those tobacco users who desire to quit or abstain from using tobacco. Tobacco cessation resources and programs will be promoted or offered for College students, faculty, and staff on the College's website. Many of these programs are offered at little or no cost.

### D. Enforcement and Compliance

Enforcement of the policy is the responsibility of all members of the College community. Faculty, staff and students are expected to uphold and enforce the policy for the health and safety of our campus. Anyone seen violating the policy should be reminded of the policy or reported to Campus Security.

Anyone who violates the policy may be issued a ticket and fined \$25 per violation. Repeated violations of the policy may result in disciplinary action.

- a. Students of the College will be referred to the Office of Student Affairs and disciplined in accordance with the Student Code of Conduct.
- b. Employees of the College will be referred to their supervisor or the personnel office and disciplined in accordance with Directive 5.16 Corrective or Disciplinary Action
- c. Visitors and other individuals will be asked to leave College property and issued a Notice of Trespass.